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publicjobs

Summary Report on Quality Assurance for 2024

**Catherine Dobbins
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Quality Assurance Report Summary 2024

The organisation prepares a quality assurance report on an annual basis, and this is reviewed by the Executive Team. This is a review of all significant areas of expenditure covering both current and capital expenditure and the governance and reporting on same. As part of this Quality Assurance Process, all spend over 50k in 2024 was included in sample selected and each area of spending was subject to evaluation. Spark Foundry and LinkedIn were selected for an in-depth review. There were no issues arising; however, it may be useful to identify specific data points in order to better assess return on investment.

Significant project expenditure requires that we conduct a benefits realisation process at the end of each project. Our project services documentation covers the ex-post evaluation from the public spending code.

In terms of capital expenditure, a self-assessment review was conducted by the project owners on both the Chapter House AV Project and the Nova Recruitment System Procurement Project (the only two capital projects in the organisation). No issues were identified with either project. Further training was provided to the Nova Project Team in terms of contract and vendor management.

Current expenditure reviewed included expenditure on business support, assessment services, IT, marketing, P&C and executive search suppliers. There was a high rate of self-reported compliance.

IT and Marketing used this opportunity to report on the performance of suppliers; this presents a good opportunity to do the same for other suppliers as the annual review is then documented in a central report.

It was noted that there is a need for better record keeping in some areas in terms of contract management; the requirement for a formal annual review of contracts above €25k was brought to the attention of budget holders in 2023 and a form to assist is available on the procurement page of the eHub.

Continued compliance with the Public Spending Code going forward will be monitored on an ongoing basis and ongoing compliance with procurement guidelines and financial procedures will continue to be the responsibility of budget holders across the organisation, supported by the Finance Team and the Procurement Officer.